**Hammerwich Parish Council Minutes**

**18 October 2017**

**In attendance:**

Councillors Mrs Greenway, Campbell, Mrs Smith, Mrs Taylor, Mrs Gittings, Pullen and King.

**Also in attendance:**

4 Members of the public attended the meeting.

Ellen Bird (Clerk)

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| **1.** | **Apologies for Absence** |
|  | Apologies for absence were received from Councillor Wasdell, Place, Ho and Mrs Kirkham.  As the Chairman was absent the Vice Chair took the Chair. |
| **2.** | **Declarations of Interest** |
|  | There were none. |
| **3.** | **Approval of the minutes held on 20 September 2017**  **Resolved to approve the minutes of 20 September 2017 and that these be signed by the Chair.** |
| **4.** | **Matters Arising**  It was noted that the Cricket Club hedge had now been cut back. |
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| **5.** | **Vice-Chairman's Announcements**  The Vice Chair congratulated Councilor Pullen on his appointment as Leader of Burntwood Town Council. |
| **6.** | **Neighbourhood Plan**  Councillor King reported that Lichfield District Council (LDC) were recommending that the Highfields Road site be removed from their approved development plans. It was noted that this may change but it was a positive development.  Councillors discussed the Neighbourhood Plan development. Councillor King suggested it may be sensible to wait until the 4 November when there was a meeting scheduled to discuss the proposals for the Lichfield Plan.  **Resolved to ask that the steering Committee wait to submit the plan to LDC until after a consultation event on 4 November 2017.** |
| **7.** | **Speedwatch**  It was noted that sessions were being run fortnightly and 2 sessions had taken place since the last Parish Council meeting.  **Resolved to request more sites be approved for Speedwatch to take place and to get more people trained to use the equipment.** |
| **8.** | **Parks and Open Spaces**  Hospital Road  The Clerk reported that progressing the replacement of the wooden galleon and organising a meeting with the Chairman of Burntwood Dragons was ongoing.  **Resolved to ask the clerk to progress these issues as a matter of urgency.**  Oakfield Park  The clerk reported nothing further had been received from LDC regarding supporting the bank.  **Resolved to ask the clerk to chase this issue.**  Staffordshire Parks Association  Councillor Taylor reported she had attended her first meeting of the Staffordshire Parks Association. She requested permission to attend again in future on behalf of the Council.  **Resolved to approve Councillor Taylor’s attendance at future meetings of the Staffordshire Parks Association.**  Amenity Areas  The Clerk reported that she had contacted the land registry to request details of land belonging to the Parish Council but had not yet received a response  **Resolved to ask the clerk to report back when a response had been received.** |
| **9.** | **Highways and Footpaths**  Coppice Lane  Councillor Taylor reported that the hedges on Coppice Lane were very overgrown and needed cutting back.  **Resolved to ask the clerk to report this to Staffordshire County Council (SCC)**  Hammerwich Road/Norton Road  The sign at the junction was obscured by a hedge.  **Resolved to ask the clerk to contact the householder to request the hedge be cut back.** |
| **10.** | **Planning Applications**  17/01351/FUL  Councillors had no comments |
| **11.** | **Public Participation** |
|  | Standing orders were suspended.  Flooding  A member of the public raised some correspondence regarding flooding.  **Resolved to add this as an agenda item at the next meeting.**  Cricket Club  A local resident praised the work that had been done at the local cricket club.  It was noted that extra parking had been made available by the club for parking for the bonfire night event this year.  **Resolved to ask the clerk to write to the Cricket Club to thank them for their work.**  Pingle Lane Roundabout  A resident reported that the Roundabout was very overgrown and was obstructing the view at the junction  **Resolved to request the clerk look into options to address this.**  Standing Orders were reinstated. |
| **12.** | **Correspondence received and sent**  Councillors noted the correspondence received and sent by the Clerk.  **Resolved to note the update** |
| **13.** | **Accounts for Payment** |
|  | The balance of the Community Account as at 9 October 2017 was £54,204.25  The balance on the Business Account as at 9 October 2017 was £8, 247.68  The Parish Council were asked to approve the following payments at their meeting on 18 October 2017:   |  |  |  |  | | --- | --- | --- | --- | |  | Cost | Invoice No | Cheque Number | | Royal British Legion Poppy Appeal | £26 | - | 101013 | | Hammrwich WI Hall | £54 | 0035 | 101014 | | Lichfield District Council (Peppercorn Rent) | £1 | P0000050640/21 | 101015 | | Clerk’s wages October 2017 | £384.43 | EB12/17/18 | 101016 | | Clerk’s Expenses | £14.28 | EB13/17/18 | 101017 |   Councillors noted there was no income to report.  **Resolved to approve the accounts for payment.** |
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| **17.** | **Items for Discussion at Future Meetings** |

* Hammerwich ‘Tidy Up’ – November Meeting
* Vehicle activated speed signs – November meeting
* Flooding Correspondence

Meeting ended 8.15pm