**Hammerwich Parish Council Minutes**

**21 June 2017**

**In attendance:**

Councillors Wasdell, Mrs Greenway, Campbell, Mrs Smith, King and Place

**Also in attendance:**

2 Members of the public attended the meeting.

Ellen Bird (Clerk)

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| **1.** | **Apologies for Absence** |
|  | Apologies for absence were received from Counciollors Mrs Kirkham, Pullen and Ho.  The Chairman informed the Council that letters of resignation had been received that morning from Mrs A. Turnbull and J. Turnbull.  **Resolved to ask the Clerk to commence the formal notification proceedings.** |
| **2.** | **Declarations of Interest** |
|  | There Were None. |
| **3.** | **Approval of the minutes held on 21 June 2017**  It was approved by Councillor Mrs Greenway and seconded by Councillor Campbell that the minutes be approved as a correct record and signed by the Chairman.  **Resolved to approve the minutes of 21 June 2017 and that these be signed by the Chairman.** |
| **4.**  **a)** | **Matters Arising**  **Facebook**  It was noted that there had not been a previous Facebook page for Hammerwich Parish Council. |
| **b)** | **Greenbelt Petition**  Councillor King reported that he had received apologies from senior officers at Lichfield District Council for the way the receipt of the petition had been handled. |
| **5.** | **Chairman's Announcements**  It was noted that the next Parish Forum meeting was to be held on 06.07.17. Councillor Wasdell would be attending but other Councillors were also welcome.  The Chairman thanked Councillor Campbell and Councillor Greenway for attending the official ceremony to confirm the lease of the Hospital Road playing fields and facilities to Burntwood Dragons.  **Resolved to note the update.** |
| **6.** | **Neighbourhood Plan**  There had been no further progress with this as the revised Lichfield Development documents were at odds with the current plan as they endorsed development on green belt land.  **Resolved to ask Councillor Pullen to speak with officers at Lichfield District Council regarding the progression of Hammerwich's Neighbourhood Plan.** |
| **7.** | **Speedwatch**  Councillor Place was asked to organise some dates for Speedwatch as soon as possible, preferably to share at the next meeting.  **Resolved to ask Councillor Place to organise some dates for Speedwatch as soon as possible.** |
| **8.** | **Parks and Open Spaces**  **Oakfield Park**  Councillors discussed signs for the park to show that the path was slippery and uneven.  **Resolved to ask the Clerk to work with Lichfield District Council to find an appropriate sign.**  **Hospital Road**  Councillor Greenway felt it would be appropriate to ask the clerk to write to Burntwood dragons to congratulate them on the exchange of contracts and to thank them for the professional handling of a recent football tournament.  **Resolved to ask the Clerk to write to Burntwood Dragons reflecting the sentiments above.** |
| **9.** | **Highways and Footpaths**  **Charrington Traffic Lights**  Councillor King proposed that the filters at Charrington Traffic Lights could be altered to improve the flow of traffic.  **Resolved to**  **a) ask Councillor King to put a proposal together regarding potential alterations, and;**  **b) ask the Clerk to send the proposals to Staffordshire County Council and Highways England.** |
| **10.** | **Social media**  It was noted that the Clerk had now set up a Twitter and Facebook account for Hammerwich Parish Council. |
|  | **Resolved to note the update.** |
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| **11.** | **Planning Applications** |
|  | **17/00719/TPO**  It was noted that the Clerk had not had formal notification of this application - it had appeared in the Planning List (Week ending 3 June).    Councillors felt confirmation was required regarding the following issues:     * When the consultation on this application ran from and until. * Why the issue regarding the tree was not picked up at planning stage for the new development. * If the aboriculturalist was consultated as part of that application and what advice was given * The status of the other trees also in close proximity to this site (i.e. are they subjected to TPO). * Where a replacement tree is proposed to be planted if this tree is removed.   **Resolved to ask the Clerk to write to the aboriculturalist to establish responses to the concerns listed above.** |
| **12.** | **Public Participation** |
|  | **Following a proposal from Councillor Mrs Greenway which was seconded by Councillor Mrs Smith it was resolved to suspend standing orders.**  **Charrington Traffic lights**  A local resident voiced concerns about the suggestion to alter Charrington Traffic Lights as this would have a knock on effect on Muckley Corner/ Haney Hay Lane/ Barracks Lane.  Councillors agreed this would need to be looked at.  **Speedwatch**  A local resident reported that she had also been trained to carry out speedwatch and had recently attended a very useful meeting on the matter. She had been told that Council's could now buy speed monitoring signs. |
|  | **Resolved to reinstate Standing Orders.** |
| **13.** | **Correspondence received and sent** |
|  | The Councillors noted the correspondence received and sent since the last meeting which was reported by the Clerk.  Councillors noted the claim for the Hospital Road Play Equipment had now gone in. Councillors queried who now had responsibility for insuring the equipment following the lease agreement with Burntwood Dragons.  **Resolved to note the correspondence received and sent since the last meeting and to ask the clerk to contact the solicitors who had handled the lease agreement to establish who was now responsible for insuring the play equipment and the changing rooms at Hospital Road .** |
| **14.** | **Accounts for Payment** |
|  | The balance of the Community Account ( Statement for 10 May to 09 June 2017) was £57,820.24  The Parish Council were asked to approve the following payments at their meeting on 21 June 2017:   |  |  |  |  | | --- | --- | --- | --- | |  | Cost | Invoice No | Cheque Number | | Clerk's Wages May 2017 | £384.43 | EB5/17/18 | 101002 | | Clerk's expenses | £77.07 | EB | 101003 | | Lichfield District Council (Dog Bins/Litter Bins) | £1872 | M0007462537 | 101004 | |  |  |  |  |   **Resolved to approve the accounts for payment.** |
| **15.** | **Items For Discussion at Future Meetings** |
|  | Councillor Campbell requested that the Neighbourhood Plan be added to a future meeting's agenda. |

Meeting ended 9.00 pm