

Hammerwich Parish Council Minutes

17 April 2019

In attendance: Councillors Wasdell, Mrs Greenway, Campbell, Mrs Taylor, Ho, Place, Mrs Gittings, Mrs Smith, Pullen and King.

Also in attendance:

2 Members of the Public

Ellen Bird – Parish Clerk

1.	Apologies for Absence
	There were none.
2.	Declarations of Interest
	Councillor Place and Councillor Mrs Greenway declared relationships (husband/mother) with the Police and Community Partnership Officer who would consider the Road Safety Application. Minute 6 refers. Noted
3.	Approval of Parish Council Minutes and Annual Meeting Minutes held on 20 March 2019.
	Resolved to approve the minutes of the Parish Council held on 20 March 2019 as a correct record. These were signed by the Chair.
4.	Matters Arising
	There were none.
5.	Chairman's Announcements
	The Chairman reported that he had attended the Gardening Guild (on behalf of the Parish), on 2 April. He had been invited to attend an event at Burntwood Town Hall in May but was unable to attend. The Chairman thanked Councillors Pullen and Campbell for the work they had done on the Council and wished them well for the future. Noted

6.	Road Safety Grant Application
	<p>Councillor Mrs Taylor reported all the preferences for what to apply for from the Road safety Grant have been received from Councillors.</p> <p>She reported that the Clerk had to complete the application form.</p> <p>Councillors discussed the different options they could apply for to improve road safety in the Parish. Councillors felt that the upcoming elections necessitated a response that would allow them to determine how the money could be spent.</p> <p>Resolved to ask Councillor Place to assist the clerk with the completion of the application.</p>
7.	Neighbourhood Plan
	<p>The latest version of the plan had been circulated to the working group who had held a positive meeting earlier in the week. Councillor Campbell reported that the working group were looking at adoption of the plan in September 2019.</p> <p>Resolved to</p> <ul style="list-style-type: none"> a) Thank Councillors Campbell and Mrs Greenway for there work on the plan, and; b) To ask Councillor Campbell to continue to lead the project after the election when he was standing down.
8.	Speedwatch
	<p>The latest Speedwatch report was noted.</p> <p>Resolved to ask Councillor Mrs Taylor to take over the administrative role for speedwatch.</p>
9.	Parks and Open Spaces
	<p><u>Tree on the Gorseway</u></p> <p>A local resident had contacted the Council requesting a tree belonging to the Council be cut back.</p> <p>The clerk had checked with the Aboricultural Officer at Lichfield District Council (LDC)</p> <p>Resolved to ask officers at LDC to trim back the tree as soon as possible and to discuss with the resident more substantially in winter 2019</p> <p><u>Oakfield Park</u></p> <p>An LDC officer had raised a number of issues regarding Oakfield Park</p>

	<ul style="list-style-type: none"> - Trees <p>He offered inclusion in a tree survey on the site.</p> <p>Resolved to ask for costings for this to enable appropriate budgeting</p> <ul style="list-style-type: none"> - Anti-social behaviour <p>The officer raised issues regarding anti-social behaviour at the back of Collis' yard and sent photographic evidence of the issues.</p> <p>Resolved to</p> <ol style="list-style-type: none"> a) Write to Collis' to request that wood falling from the site into the park be removed; b) To write to the police to request a greater presence in the area; c) To write to LDC to enquire whether there were any developments with consideration of transfer of land to Collis'.
10.	Highways and footpaths
	<p><u>Litter</u></p> <p>Councillor Taylor had completed a litter pick on Hall Lane. She was reminded of the need to ensure correct procedures for risk assessments were conducted before carrying out work on behalf of the Parish and to ensure all volunteers were over 18 years old.</p> <p>Resolved to ask the Clerk to inform LDC officers that their proposed litter pick on Hall Lane be deferred until later in the year.</p> <p><u>Litter Heros</u></p> <p>Councillor Gittings reported that the Burntwood Litter Heroes would be working in Hammerwich on 18 April and 11 May. Details were circulated.</p> <p>Noted</p> <p><u>Highways Issues</u></p> <p>Councillors asked that the following issues be reported to Staffordshire County Council (SCC):</p> <ul style="list-style-type: none"> • Drains had collapsed Norton Lane to Copy Nook Lane • Overton Lane – plastic Bollards were falling into the ditch • Stockhay Lane – Bollards had been knocked down • Overton Lane to Meerash – erosion of Road Surface • Coppice Lane Verges needed cutting back

	Resolved to ask the Clerk to report these Issues.																
11.	Public Participation																
	There were no items.																
12.	Planning Applications																
	Councillors noted a planning application had been received prior to the meeting. Resolved to ask Councillors to submit comments to the clerk.																
13.	Correspondence Report																
	The Clerk presented a correspondence report detailing correspondence received and sent since the last meeting. Noted																
14.	Accounts for Payment																
	The statements for the Business Current Account and Savings Account as at 9 April 2019 were £37,982.62 and £8,269.72 respectively. The Parish Council are asked to approve the following payments at their meeting on 17 April 2019:																
	<table border="1"> <thead> <tr> <th></th> <th>Cost</th> <th>Invoice No</th> <th>Cheque Number</th> </tr> </thead> <tbody> <tr> <td>Clerk's wages April 2019</td> <td>£377.79</td> <td>-</td> <td>101085</td> </tr> <tr> <td>Clerk's Expenses</td> <td>£7.56</td> <td>EB01/19/20</td> <td>101086</td> </tr> <tr> <td>WCAVA (Payroll)</td> <td>£100.80</td> <td>2020021</td> <td>101087</td> </tr> </tbody> </table>		Cost	Invoice No	Cheque Number	Clerk's wages April 2019	£377.79	-	101085	Clerk's Expenses	£7.56	EB01/19/20	101086	WCAVA (Payroll)	£100.80	2020021	101087
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	The Parish Council are asked to note the following income:																
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	Resolved to approve the Accounts for payment.																
15.	Items for future meetings																
	The following items need to be reviewed at future meetings: <ul style="list-style-type: none"> • Lions Den Verges and Green • Road Safety Grant 																

16.	Clerk's Pay Review
	It was resolved to approve the Clerks pay at SP28 (Formally SP34) An additional £15 per month was agreed for office costs. It was resolved to ask the clerk to get quotes for a Parish Computer

Meeting closed at 9.25pm