

# Hammerwich Parish Council Minutes

## 17 July 2019

**In attendance:** Councillors Wasdell, Greenway, Thurlow, Ennis, Ho, Taylor, Smith, and King.

**Also in attendance:**

5 Members of the Public

PCSO Trussler

Councillor D Smith, Staffordshire County Council (SCC)

Councillor Sylvester Hall, Lichfield District Council (LDC)

Ellen Bird – Parish Clerk

**1. Apologies for Absence**

Apologies for absence were received from Cllr Place.

**Noted**

**2. Declarations of Interest**

Councillor Ho declared he sat on the Planning Committee at Lichfield District Council.

Councillors Ennis, King and Taylor declared they were Friends of Chasewater.

**Noted**

**3. Approval of Parish Council Minutes held on 19 June 2019.**

**Resolved to approve the minutes of the meeting held on 19 June 2019.**

**4. Matters Arising**

Prisoner release garden work

Councillor Greenway reported that after risk assessing all the prisoners for work in the community only one met the necessary criteria.

**Noted**

The Triangle

Councillors discussed a response from the Rights of Way officers regarding a broken stile at the Triangle. Councillors were happy for the stile to be removed providing something was put in place to prevent quad bikes etc accessing the space.

**Resolved to ask the Clerk to send the response to the Rights of Way Officer, SCC.**

#### Oakwood Park

Councillor King provided an update on the work that had been done by Collis' at Oakfield Park. The Clerk reported that officers at LDC had offered to meet at the park to discuss the options to help reduce anti-social behaviour in the park.

**Resolved to ask the Clerk to contact the LDC officer to arrange a site meeting.**

#### **5. Co-option of Councillor**

Mr Lee Cadwallader-Allan had re-applied to become a Councillor (following withdrawing his application before the last application).

Standing Orders were removed.

Mr Cadwallader- Allan spoke to the Council about why he wanted to become a Councillor. He gave details of his involvement in the Community and background.

**Resolved to consider the application over the summer recess and to determine the application at the September meeting in accordance with the Council's co-option policy.**

The clerk reported that that the vacancy created by the resignation of Mr Denton had been advertised and that there had been one expression of interest.

**Noted.**

#### **6. Chairman's Announcements**

The Chairman permitted Councillors Smith (SCC); PCSO Trussler and Councillor Sylvester-Hall (LDC) to speak at the start of the meeting. (Standing Orders were suspended)

#### Councillor Smith

- Councillor Smith reported that the Island at Chasetown between Burntwood Road and Ogle Hay Road - where the road was breaking up was to be repaired and replaced.
- The island at the The Triangle could be taken over by the Parish and Councillors agreed to work with Councillor Smith on this.
- Drainage works in Hammerwich Village were funded and Councillor Smith had been assured that it would be completed in early Autumn.

- He reported he had a small community fund which the Parish were welcome to apply for funding from. Due to budget cuts small projects may wish to apply for help.

**Noted**

Police Report – PCSO Trussler

The PCSO reported that he was the new community officer in Hammerwich. 4 Officers covered the Parish.

He provided the latest police statistics for the Parish to the Council.

Councillors reported that a very loud car was touring the Parish at about 11pm at night.

They also queried what the rules were about drone use.

The PCSO provided the Council with information about new ways to report crimes through Twitter and Facebook .

**Noted**

Councillor Sylvester-Hall

Councillor Hall reported the following issues to the Parish:

- P.O. Sign to the village – Councillors discussed the sign and asked the Clerk to request the sign be removed.
- Dog bin request, Norton Lane – Councillors discussed whether there was a need for a dog bin on Norton Lane.

**Noted**

Standing orders were re-instated.

The Chairman thanked local Councillors and the PCSO for their reports.

He then gave his report to the Council detailing that he had attended the Church Summer Fete on 29 June 2019. He also reported that he would be opening the Hammerwich Hall Annual Summer Fete on 20 July 2019. He reported that he had attended the Parish Forum where Planning was the main focus.

He had been in correspondence with the Leader of Burntwood Town Council.

**Resolved to note the report and ask that Councillors Wasdell, Greenway and King attend a meeting with Burntwood Town Council.**

## 7. Neighbourhood Plan (NHP)

Councillor Greenway reported that the NHP would have to go back out to consultation prior to submission to LDC.

The NHP would be published on 22 July 2019 and would run until 2 September 2019.

**Resolved to ask the Clerk to assist Councillor Greenway with the publication of the plan.**

## 8. Speedwatch

Councillor Taylor presented a speedwatch report to the Council.

**Noted with thanks.**

## 9. Parks and Open Spaces

### Dog waste bins

Councillor Greenway reported that an additional dog bin on the far side of the Park.

**Resolved to ask the Clerk to request a quote for Dog Bins and Councillors Wasdell and Sylvester-Hall to go and look at where a dog bin could be cited on Norton Lane.**

## 10. Highways and footpaths

### Drain Collapse

It was reported that a drain had collapsed on Hospital Road between Coppy Nook and Norton Lane.

**Resolved to ask the Clerk to report this.**

**Noted**

### Netherton Green – Lions Den

Councillor Thurlow discussed how the 'Netherton Green' area could be protected.

**Resolved to ask the Clerk to request a site meeting with a local Highways Officer to progress this matter.**

### Meerash Lane

Councillor Greenway queried what the poles were that were on a property down Meerash Lane and was concerned if a car hit them there could be a serious accident.

**Resolved to ask the Chair to go look and for the Clerk to report to SCC Highways**

**11. Friends of Chasewater**

Councillor King proposed that the Council become 'Friends of Chasewater'.

Councillor Ho was concerned that this may create difficulties with prejudicial interests in future. He asked that his vote be recorded against.

**Resolved to pay the subscription for the Parish Council to become a 'Friend of Chasewater' at the next meeting.**

**12. Councillor Contact Details on Website.**

Councillors discussed what information they wanted on the Council Website.

Councillors felt that the Parish was not currently led along political lines and that this worked well so political affiliation would not be recorded. This was in line with the National Association of Local Councils Guidance.

**Resolved to ask Councillors to check the details on the Council Website and to email the Clerk with any changes they required.**

**13. Planning Applications**

19/00651/FUH – 107 Burntwood Road

**Councillors noted this was on the list of buildings of significant interest and asked that this be taken into account when determining this application.**

19/00909/FUH – 13 Stockhay Lane

**Councillors had no comments.**

19/00893/FUH – 34 Overton Lane

**Councillors had no comments.**

**14. Correspondence Report**

The Clerk presented a correspondence report detailing correspondence received and sent since the last meeting.

## Noted

### 15. Accounts for Payment

The statements for the Business Current Account and Savings Account as at 09 July 2019 were £64,936.38 and £8,273.84 respectively.

The Parish Council are asked to approve the following payments at their meeting on 17 July 2019:

	Cost	Invoice No	Cheque Number
Clerk's wages July	£508.34		101096
Clerk's Expenses	£6.30		101097
WCAVA (Payroll)	£8.00		101098
Black Rose Solutions	£75.18		101099
Clerks wages Aug (post dated to 12.08.19 )	£508.34		101100
Wayne Coulson *	Up to £40		101101

**Resolved to approve the accounts for payment.**

**\*The Clerk needed to confirm the amount with Mr Coulson so agreed a fee of up to £40 to be confirmed at the next meeting.**

### 16. Internal Auditor Report

Councillors noted that the Clerk had received further correspondence from the Internal auditor querying who was responsible for the sports pavilion at Coppy Nook. The Clerk had established that the insurance of the Pavillion was held by Burtwood Dragons but that she not been able to resolve this issue entirely prior to this meeting. She agreed to report back to a future meeting.

The final report had not yet been received.

**Resolved to defer consideration to the September meeting**

### 17. Public Participation

Standing Orders were removed

#### Public Footpaths

A local resident reported problems accessing public paths namely

- Dark Lane and across the railway line
- A coppice below the Church is very difficult to pass.

**Resolved to ask the Clerk to report to the Rights of Way Officer.**

### Burntwood Action Group

The leader of Burntwood action Group – an organisation that worked to protect the local Green Belt attended the meeting. He said Hammerwich residents were more than welcome to attend the group. He reported that LDC had an important consultation document out at the moment and encouraged all to view and comment on the proposals regarding the greenbelt.

#### **18. Items for discussion at future meetings**

**Items raised and detailed above to be included on future agendas. Councillors to contact the Clerk with any further items**

#### **19. Delegation of Powers during the Summer Recess to the Chair/Vice Chair**

**Councillors agreed that all normal business could continue with powers delegated to the Chair/Vice Chair but that any serious or important matters for the Parish should be brought to the attention of the Full Council.**

Meeting closed at 9.35pm