

Hammerwich Parish Council Minutes

16 October 2019

In attendance: Councillors Wasdell, Greenway, Thurlow, Taylor, Smith, Place, Ho, Ennis, Cadwallader-Allan and King.

Also in attendance:

3 Members of the Public

Councillors Silvester-Hall and Little – Lichfield District Council (LDC)

Ellen Bird – Parish Clerk

1. Apologies for Absence

Apologies were received from Councillor King for his late arrival.

Noted

2. Declarations of Interest

Councillor Ennis declared her husband was a representative on Burntwood Town Council for the discussion on the boundary review

3. Approval of Parish Council Minutes held on 18 September 2019.

It was noted that Councillor Cadwallader-Allan's name had been misspelt.

Subject to thee above amendment Councillors resolved to approve the minutes of the meeting held on 18 September 2019.

4. Matters Arising

Review of Community Governance

Councillor Wasdell reported that this review provided an opportunity to review anomalies in the Parish Boundaries. Henley Close was divided illogically in his opinion, and he also felt the boundary with Collis' may be better in Burntwood Town Council.

Councillors felt that residents should be consulted before any moves being formally proposed.

Councillor Place agreed to go to speak to residents in the close prior to the next meeting.

Councillors attending a meeting with Burntwood Town Council in the forthcoming week would have initial discussions with them to seek their initial views at this stage.

5. Co-option of Councillor

Ms Val Grundy attended the meeting and gave a brief speech to the Council outlining her relationship with the area and the skills she would bring to the Council if co-opted.

Noted.

6. Chairman's Announcements

The Chairman reported that a meeting with Burntwood Town Council to discuss issues affecting both areas would be taking place in the forthcoming week.

Noted

7. Neighbourhood Plan (NHP)

Councillor Greenway reported that LDC had raised concerns regarding some aspects of the plan. In order to address the concerns they raised consultants would have to be reappointed in order to make the changes LDC deemed to be necessary.

Noted with thanks.

8. Speedwatch

Councillor Taylor presented a speedwatch report to the Council. It was noted that 2 new volunteers had been trained and had joined the speedwatch team.

Noted with thanks.

9. Parks and Open Spaces

Netherton Green fencing

It was agreed that the pointed fence posts (a picture of these was circulated at the meeting) should be placed around the green at a distance that would not allow a car to park.

Councillors asked the Clerk to ensure that there was a gap wide enough for a mower to get onto the grass and to check that the height of the posts.

Resolved to approve the fencing quote from LDC for £1340 + VAT

Fence at the Triangle

Councillors reported that the fence was down at the Triangle (Hospital Road end)

Resolved to ask the Clerk to request that LDC officers fix this.

Triangle Benches

Councillors agreed that the benches on the triangle needed to be refurbished.

Resolved to ask the clerk to request that LDC officers:

- a) Refurbish the benches at the Triangle
- b) Quote to move the bench from Hammerwich Green to Netherton Green, refurbish this bench and quote for a base and installation of the bench on Netherton Green;
- c) Quote for a base and the fitting of a bench on Hammerwich Green.

Also to ask Councillor Greenway to bring quotes and pictures of proposals for a Memorial bench to go on Hammerwich Green to the next meeting.

Oakfield Park

It was noted that revised quotes had been received from LDC Officers for the works on Oakfield Park.

Resolved to approve work on the trees in Oakfield Park

Burntwood Cemetery

Working in partnership with Burntwood Town Council, Hammerwich Parish Council had worked to ensure that Hammerwich residents could be buried in the cemetery at St Matthews in Burntwood.

Resolved to ask the Clerk to contact the resident who initially raised this issue to inform her of the change in the rules.

10. Highways and Footpaths

Hospital Road

Councillors noted that the drain repairs were now complete.

Noted.

Hammerwich sign

Councillor Ho requested that the Hammerwich sign on Hall Lane be repaired

Resolved to ask the Clerk to contact Staffordshire County Council (SCC) Highways.

Dog Bin Norton Lane

Councillors noted that SCC had refused permission for a bin on Norton Lane but agreed one could be placed at the end of the public footpath by the stile.

Resolved to ask the Clerk to inform the Rights of Way Officer of the plan and to request LDC officers complete the work.

Flooding under railway bridge

Councillor Taylor reported the flooding under the railway bridge had been very deep at times over recent weeks.

Councillors knew this was a recurrent problem.

Resolved to ask the Clerk to report to SCC Highways.

Post Office Sign

Councillors noted the sign had been reported and said no one had seen the Post Office Van in the village for a long time.

Resolved to ask the Clerk to chase both issues.

Pingle Lane Drains

A local resident had reported that a drain had been tarmacked over during recent works to alleviate flooding problems but Councillors could find no evidence of this.

Noted

Coppy Nook Hedge

Councillor Greenway reported that some of the hedge had been removed.

Noted

11. Planning Applications

Councillor Ho sat on the Planning Committee at Lichfield District Council and informed to Council that any views he expressed were preliminary and may change following further reports and advice from planning officers.

19/01424/FUH – The Old Vicarage Hall Lane

Councillors had no comments.

12. Correspondence Report

The Clerk presented a correspondence report detailing correspondence received and sent since the last meeting.

Noted

13. Accounts for Payment

The statements for the Business Current Account and Savings Account as at 9 October 2019 were £63,064.28 and £8,277.97 respectively.

The Parish Council are asked to approve the following payments at their meeting on 16 October 2019:

	Cost	Invoice No	Cheque Number
Clerk's wages October (Split over 2 cheques so can be paid in through mobile app)	£400 £108.34	-	101108 and 101109
WCAVA (Payroll) October	£8.20	2020137	101110
Lichfield District Council	£1	P00000506	101111
Zurich Insurance	£889.15	YLL2720452633	101112

14. Insurance and Asset Register

Councillors approved the Insurance schedule but requested that the cost of one bus stop be removed from the insurance schedule.

The amended asset register is attached to the minutes.

15. Standing Orders

The Standing Orders were ratified and approved.

16. Financial Regulations

The Financial Regulations were ratified and approved.

17. Public Participation

Standing Orders were removed

Lichfield District Councillor Reports

Councillor Silvester-Hall

Councillor Silvester-Hall said she would also report the water under the railway bridge to the County Councillor.

She reported that either herself or Councillor Little would attend the Parish meetings whenever they could.

Noted

Councillor Little

Councillor Little introduced himself to the Council and said he was looking forward to working with the Council in future.

Noted

Standing Orders were reinstated.

18. Items for discussion at future meetings

- **Portable Speed Cameras**
- **Burntwood Town Council Discussion Update**

Meeting closed at 9.25pm