

# Hammerwich Parish Council Minutes

## 21 October 2020

**In attendance:** Councillors Wasdell, Greenway, Ho, Place, Ennis, Grundy, Taylor, Smith and King.

**Also in attendance:**

2 Members of the Public

Ellen Bird – Parish Clerk

Councillor David Smith, Staffordshire County Council, (SCC)

### 1. Apologies for Absence

Apologies were received from Councillor Thurlow and Ho. Councillor Silvester-Hall, Lichfield District Council (LDC) also submitted her apologies.

**Noted and accepted.**

### 2. Declarations of Interest

Councillor Grundy declared her husband sometimes worked with LDC officers who the Council used for contracts.

Councillor Ennis and Place declared that they worked with Councillor Loughborough – who had expressed an interest in joining Hammerwich Parish Council, on Burntwood Town Council.

**Noted**

### 3. Approval of Parish Council Minutes held on 16 September 2020

It was noted that Councillor Taylor had requested that her vote against Walsall Burial Park application be recorded in the minutes – Item 10 on 16 September minutes refers. Subject to this addition the minutes were approved.

**Councillors resolved to approve the minutes of the meeting held on 16 September 2020 subject to the addition set out above.**

### 4. Matters Arising

Hedgehog Houses The Triangle

It was agreed that the request for hedgehog houses on the Triangle should be approved.

**Resolved to ask Councillor Ennis to inform the children who made the request for hedgehog houses on The Triangle that their request was permitted.**

## **5. Chairman's Announcements**

The Chairman reported that a wreath had been ordered on behalf of the Council for Remembrance Day and the Chair would lay the wreath in accordance with Covid19 Safety measures

**Noted**

## **6. Grant Request**

A request from Burntwood Dragons to cover the cost of replacing a broken piece of play equipment (see-saw) had been requested.

**Councillors felt that as this would benefit the local community, they were willing to purchase the equipment and asked the Clerk to arrange this purchase directly. This would then be a Council asset along with the other playground equipment at Hospital Road.**

## **7. County/District/Police Reports**

### Councillor Smith (SCC)

Councillor Smith discussed the recent flooding at the railway bridge.

He welcomed the fact the road was being swept more frequently by LDC following a request from Hammerwich Council and noted that a gully cleaning request had been submitted to SCC Highways.

Councillors discussed the possibility of a depth measure at the side of the bridge so that vehicles were aware of how deep the water was.

He reported that a donation from SCC Covid funds had been made to Hammerwich Cricket Club.

He was aware of the Council's proposals regarding speed indication devices and supported this project.

**Noted**

## **8. Neighbourhood Plan Update**

Councillor Greenway updated the Council on the consultation with local residents on the latest version of the Plan.

**Noted**

## **9. Speedwatch**

Councillor Taylor reported the speedwatch team had been out 9 times since the last meeting. She noted that the law would change next year regarding using a mobile whilst at the wheel.

**Noted. The Council thanked Councillor Taylor and the Speedwatch Team for their work.**

## **10. Parks and Open Spaces**

### Mansion Drive

Councillors approved the quote from LDC for £1500 + VAT to complete the work suggested in the ROSPA Report.

**To approve the works at a cost of £1500 +VAT for Mansion Drive**

## **11. Highways and Footpaths**

### SID Devices

Councillor King presented a detailed presentation regarding options for Speed Indicator Devices (SIDs)

**Councillors resolved to**

- a) Approve message maker as the supplier of the SIDS;**
- b) Ask Councillor King to work with the Chair and the Clerk to progress the necessary paperwork for this project;**
- c) Ask Councillors to vote on their preferred display for the SID device by email;**
- d) Agree that 4 posts 2 SIDS be purchased;**
- e) Agree a budget of £7k for this scheme; and**
- f) Ask Councillor King to inform local residents, who live near where the posts will be positioned, of the Council's proposals.**

A copy of the presentation is attached to these minutes.

## **12. Planning Applications**

## 20/01086/FUL – Lowood Cottage

No comments.

### 13. Correspondence Report

The Clerk reported on correspondence received and sent since the last meeting.

**Noted**

### 14. Accounts for Payment

The statements for the Business Current Account and Savings Account as at 9 September 2020 are £55,788.30 and £8,288.37 respectively.

	Cost	VAT	Invoice No	Cheque Number
Clerk's wages October (including back pay award)	£647.21	-	7	1172 - £400 1173 - £147.21
WCAVA (Payroll – Oct)	£40.80	£1.10	2020680	1174
Royal British Legion	£20.00	-	-	1175
Lichfield District Council	£1.00		P00000050640/27	1176
Zurich Insurance	£	-	-	1177

The Parish Council are asked to note the following income (statement yet to be received):

Source	Amount	Reference
No income		-

Error made on cheque 1171 – cheque destroyed

**Resolved to approve the accounts for payment detailed above.**

### 15. Insurance and Asset register

Councillors agreed that the speedwatch equipment needed to be added to the insurance schedule and asset register with a purchase price of £1000

**Resolved to ask the Clerk to make the amendments detailed above.**

### 16. Risk Register

**Deferred to next meeting.**

### 17. Public Participation

It was noted that attendee Councillor T Loughborough (Burntwood Town Council - BTC) had expressed an interest in joining the Council. His attendance would count as his first of the three necessary meetings to secure this appointment. Councillor Ennis and Place declared that they worked with Councillor Loughborough on BTC

A local resident expressed concerns regarding the hedges around the Cricket Club that were very overgrown.

**Resolved to ask the Clerk to contact the Cricket Club to request the hedges be cut back.**

A local resident queried whether the post office sign on the A5195 could be removed as the post office in Hammerwich had been closed for some time.

**Council asked the Clerk to try again to get the sign removed but noted the difficulties she had experienced previously in progressing this.**

A local resident noted the work being done by the Speedwatch team and welcomed the SIDs proposals discussed at this meeting.

**Noted**

**18. Items for discussion at future meetings**

- Risk Register
- Allotments
- Clerk Computer
- Standing Orders
- Financial Regulations

Meeting closed at 9.15pm