**Hammerwich Parish Council Minutes**

**17 March 2021**

**In attendance:** Councillors Wasdell, Greenway, Place, Ennis, Grundy, Thurlow, Ho, Smith, King and Loughborough .

**Also in attendance:**

0 Member of the Public

Ellen Bird – Parish Clerk

Councillor David Smith, Staffordshire County Council (SCC)

Councillor Little, LDC

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| **1.** | **Apologies for Absence** |
|  | Apologies for absence were received from Councillor Taylor. Councillor Silvester- Hall, Lichfield District Council (LDC) also sent apologies for this meeting**Noted and approved.** |
| **2.** | **Declarations of Interest** |
|  | Councillor Grundy declared her husband sometimes worked with LDC officers who the Council used for contracts.Councillor Ennis and Ho declared they sat on the Planning Committee at Lichfield District Council. Councillors Ennis and Ho listened to planning debates but did not express any opinions on the applications and abstained from any planning votes.Councillor Thurlow declared an interest in the Planning Application for Land on Station Road as she was a neighbour to this application.**Noted** |
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| **3.** | **Approval of Parish Council Minutes held on 17 February 2021 and the extraordinary meeting held on 1st March 2021.**  |
|  | **Councillors resolved to approve the minutes of the meeting held on 17 February 2021 and the extraordinary meeting held on 1st March 2021.** |
| **4.** | **Matters Arising** |
|  | There were none. |
| **5.** | **Chairman’s Announcements** |
|  | There were none. |
| **6.** | **County/District/Police Reports** |
|  | There were none. |
| **7.** | **Planning Applications** |
|  | 21/00086/OUT – Land at Station RoadThe is a proposed development in Greenbelt. Councillors asked that the Clerk Object on these grounds as per their objection from 2008.**Resolved to ask the Clerk to object to this application on behalf of the Parish.**21/00453/FUH – The Old Rectory, Church LaneCouncillors had no comments on this application.**Noted.**Concern was expressed regarding the developments on Station Road and land being used that didn’t **Councillor Ennis agreed to ask enforcement to check whether developments at the old Railway Station and the neighbouring were lawful.**21/00341/FUL - 37 Stockhay Lane **Councillors decided to confirm their previous objection to this application.** |
| **8.** | **Neighbourhood Plan** |
|  | The Neighbourhood Plan was now complete.Councillors thanked the Chair, Vice Chair and all involved in the development of the Plan over the many years it had been in development.**Resolved to approve the Neighbourhood Plan for final submission.****Hammerwich Parish Council formally thanked the Chair, Vice Chair and all involved in the development of the Plan for their hard work and effort to create the Hammerwich Neighbourhood Plan.** |
| **9.** | **Speedwatch** |
|  | There was no news to report. |
| **10.** | **Parks and Open Spaces** |
|  | Burntwood Dragons Changing Room alterationsCouncillor Greenway reported a meeting between Burntwood Dragons representatives, the Council and LDC representatives was booked and that she would report back at the next meeting.**Noted**Bollards at Netherton GreenIt was noted that LDC officers had repaired the damaged bollards.**Noted** |
| **11.** | **Highways and Footpaths**Damaged signsCouncillor Greenway informed the Council that she had reported the damaged signs and finger post to the relevant SCC departments.**Noted with thanks** |
|  | Speed Indicator DevicesCouncillor King reported that the Speed Indicator Devices should be installed in the coming days. |
|  | **Noted**Wharf LaneCouncillor Grundy reported that the hedges were very overgrown. It was noted that cutting the hedge was the responsibility of the local farmer.**Resolved to ask Councillor Grundy to pass the contact details for the farmer to the Clerk. The Clerk would then write to the farmer to request the hedge be cut.**Councillor King reported a resident had contacted him regarding the illegal closure of Wharf Lane by a local scrap dealer.Councillors were aware that the scrap dealer blocked access to the lane on a night to prevent drug dealing that had been a real problem in this area in the past, but they were not aware that they had prevented pedestrian access to the road. Councillor King reported that a resident had been threatened for being on ‘private land’ which is not the case.**Noted** |
| **12.**  | **Correspondence Report** |
|  | The Clerk reported on correspondence received and sent since the last meeting.**Noted and resolved to add a notice to the website regarding the paths in Hammerwich and the need to stick to the paths.** |
| **13.** | **Accounts for Payment** |
|  | The statements for the Business Current Account and Savings Account as at 8 March 2021 were £44,755.65 and £8288.79 respectively.

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| --- | --- | --- | --- | --- |
|  | Cost | VAT | Invoice No | Cheque Number |
| Clerk’s wages January | £529.10 | - | 12 |  101198- £400 101199-£129.10 |
| WCAVA (Payroll – March) | £11.20 | £1.10 | 2020740 | 101200 |
| Clerk’s Expenses (Zoom, Stamps, Windows, Norton Firewall) | £130.57 | - |  | 101201 |
| Zurich Municipal | £31.70 | - |  | 101202 |
|  Staffordshire County Council – Section 50 order | £367 | - | DMR0903068403 | 101203 |
| Information Commissioners Office | £40 | - | 087aaff110158 | 101203  |
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The Parish Council are asked to note the following income:

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| Source | Amount | Reference |
| No income |  | - |

**Resolved to approve the Accounts for Payment.** |
| **14** | **Appointment of Internal Auditor** |
|  | **Resolved to appoint Black Rose Solutions Ltd for the Internal Audit for 2020/21.** |
| **15.** | **Budget Setting/Ringfencing of Accounts****Councillors resolved to ringfence more for grants at a £2000 limit per grant at this difficult time for the local community.** |
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| **16.** | **Public Participation** |
|  | No public were present. |
| **17.** | **Items for discussion at future meetings** |
|  | * Bus Services in Hammerwich
* Burntwood Dragons Changing Rooms
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Meeting closed at 8.45pm