**Hammerwich Parish Council Minutes**

**5 May 2021**

**In attendance:** Councillors Wasdell, Greenway, Place, Ennis, Grundy,Taylor, Thurlow, Ho, Smith, King and Loughborough .

**Also in attendance:**

0 Member of the Public

Ellen Bird – Parish Clerk

Councillor David Smith, Staffordshire County Council (SCC)

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| **1.** | **Apologies for Absence** |
|  | There were none. |
| **2.** | **Declarations of Interest** |
|  | Councillor Grundy declared her husband sometimes worked with LDC officers who the Council used for contracts.Councillor Ennis and Ho declared they sat on the Planning Committee at Lichfield District Council. Councillors Ennis and Ho listened to planning debates but did not express any opinions on the applications and abstained from any planning votes.**Noted** |
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| **3.** | **Election of Chair 2021/22** |
|  | Councillor Place proposed and Councillor Geenway seconded the nomination of Councillor Wasdell as Chair of the Parish Council for the 2021/22 Municipal Year.Councillor Wasdell indicated he was willing to accept the nomination.There were no other nominations.**Resolved to appoint Councillor Wasdell as Chair of the Parish Council for 2021/22.** |
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| **4.** | **Election of Vice Chair 2021/22** |
|  | Councillors Place proposed and Councillor Ho seconded the nomination of Councillor Greenway as Vice-Chair of the Parish Council for the 2021/22 Municipal Year.Councillor Greenway indicated she was willing to accept the nomination.Councillors Taylor proposed and Councillor Place seconded the nomination of Councillor Place as Vice-Chair of the Parish Council for the 2021/22 Municipal Year.Councillor Place indicated she was willing to accept the nomination.The Council voted on the nominations. Councillor Greenway received 9 votes. Councillor Place received 1 vote.**Resolved to appoint Councillor Greenway as Vice- Chair of the Parish Council for 2021/22.** |
| **5.** | **Appointment to Outside Bodies** |
|  | The following Appointments were made to Outside Bodies:* Parish Forum – Councillor Wasdell
* Hammerwich Youth and Community Centre – Councillor Thurlow
* Parish Forum Crime Panel – Councillor Greenway
* School Governor Ridgeway School – Councillor Ho (subject to available placement)

**Resolved to approve the appointments detailed above for the 2021/22** |
| **6.** | **Approval of Parish Council Minutes held on 17 March 2021**  |
|  | **Councillors resolved to approve the minutes of the meeting held on 17 March 2021.** |
| **7.** | **Matters Arising** |
|  | Face to face meetingsCouncillors discussed meeting face to face at the next meeting due to changes in legislation which meant virtual meetings would no longer be legally allowed from 7th May. Councillors expressed their disappointment at this decision and discussed how the meeting could be held as safely as possible. **Noted** |
| **8.** | **Chairman’s Announcements** |
|  | There were none. |
| **9.** | **County/District/Police Reports** |
|  | Councillor Smith SCC* Parish Forum

Councillor Smith believed the Parish Forum had been cancelled for this year and agreed to Chair a local Parish Council Chair’s meeting if this was the case.* Cranbrook Lane Farm Development

Councillor Smith praised the comments submitted by Councillor Silvester-Hall all of which were added as conditions to the application. The Parish Council added their thanks for her contribution to this application.* Hall Lane

Councillor Smith reported that despite the heavy rain lately the road had remained free of water. Water still poured from the embankment onto the road.**Noted with thanks.** |
| **10.** | **Planning Applications** |
|  | 21/00451/OUT – Malvern HouseThe Councillors noted it was a very small plot and had some concerns the parking provided was inadequate.**Noted.**21/006/FUH – 54 Lawnswood AvenueCouncillors reported this application was retrospective as it had already been built.**Noted.**Coppice Farm Appeal Hearing**Councillor King was nominated to represent the Council at this hearing.** |
| **11.** | **Neighbourhood Plan** |
|  | The Neighbourhood Plan was now submitted. The Canal Trust had submitted some comments. Procedurally things were progressing and an external inspector was being sought. Councillors noted the Plan would go out to referendum in a process conducted by LDC.**Noted.** |
| **12.** | **Speedwatch** |
|  | The Speedwatch scheme was scheduled to commence again on 1 May 2021. A refresher course would be run for volunteers.**Noted.** |
| **13.** | **Parks and Open Spaces** |
|  | Burntwood Dragons Changing Room alterationsCouncillor Greenway reported a meeting between Burntwood Dragons representatives, the Council and LDC representatives had been held. Burntwoods Dragons wanted to establish whether the contract would force them to return the property to its current state if they ever left the property as they would not be willing to proceed if this was the case.**Noted** |
| **14.** | **Highways and Footpaths**Speed Iindicator Devices (SIDS)Councillors discussed the SIDS which were now in situ and operational. Councillor King had shared many positive comments received from local residents about the devices and reported people in the area believed they had slowed traffic.He requested that once their effectiveness had been evaluated more carefully more SIDS should be purchased.**Noted.** |
| **15.** | **Bus Service** |
|  | Councillor Smith had raised this item as National Government had announced they were to invest in local bus services. She felt it might be a good opportunity to explore with bus service providers whether a service through Hammerwich was viable.Councillor Greenway reported that her initial conversations with bus companies had suggested that any service through the village would not be profitable.Councillor Place suggested that pressure from other local authority councillors at LDC Burntwood Town Council and SCC might encourage bus companies to look more closely at the options available.**Resolved to ask Councillor Greenway to progress this matter with other local authority councillors.** |
| **16.**  | **Correspondence Report** |
|  | The Clerk reported on correspondence received and sent since the last meeting.**Noted**  |
| **17.** | **Accounts for Payment** |
|  | The statements for the Business Current Account and Savings Account as at were £48,269.13 and £8,288.79 respectively.Councillors are asked to retrospectively approve the following:

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| --- | --- | --- | --- | --- |
|  | Cost | VAT | Invoice No | Cheque Number |
| Clerk’s wages April (Incl 4 hours overtime for extraordinary March Meeting)  | £590.50 | - | 1 |  101204- £295.25 101205-£295.25 |

Councillors are asked to approve the following accounts for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Cost | VAT | Invoice No | Cheque Number |
| WCAVA (Payroll – April) | £21.50 | £1.65 | 2020777 | 101206 |
| Clerk’s Wages May | £529.10 TBC | - | 2 | 101207- £101208-£ |
| WCAVA (Payroll – May) | £TBC | - |  | 101209 |
| SPCA Annual Fee | £522 | - | SI – 100 | 101210 |
| SPCA Training Fee | £30 | - | 20/414 | 101211 |
| LDC (Bollards Netherton Green) | £72 | £12 | M0007568387 | 101212 |
| Glenn L Jones (NHP) | £1250 | - | HPC05 | 101213 |

The Parish Council are asked to note the following income:

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| --- | --- | --- |
| Source | Amount | Reference |
| LDC Parish Precept (not in bank as at 09.04) but confirmation received | £25,900 | 2109750 |
| HMRC Rebate (19 March) | £4,803.15 | Xdv126000101290 |

**Resolved to approve the Accounts for Payment.** |
| **18.** | **Approval of Standing Orders 2021/22** |
|  | **Resolved to approve the Standing Orders 2021/22.** |
| **19.** | **Approval of Financial Regulations 2021/22.****Resolved to approve the financial regulations 2021/22.** |
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| **16.** | **Public Participation** |
|  | No public were present. |
| **17.** | **Items for discussion at future meetings** |
|  | * Bank Signatories
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Meeting closed at 9.15pm