**Hammerwich Parish Council Minutes**

**16 February 2022**

**In attendance:**

Councillors Wasdell, Greenway, Place, Thurlow, Ennis Grundy, Smith, King,

**Also in attendance:**

No Councillors Staffordshire County Council (SCC)

Councillor J Silvester-Hall, Lichfield District Council (LDC)

3 Members of the Public

**Clerk:**

Ellen Bird

|  |  |
| --- | --- |
| **1.** | **Apologies for Absence** |
|  | Apologies were received and accepted from Councillors Taylor and Ho.**Noted and accepted.** |
| **2.** | **Declarations of Interest** |
|  | Councillor Grundy declared her husband often worked with LDC contractors who provided services for the Parish Council.**Noted** |
|  |  |
| **3.** | **Approval of Parish Council Minutes from the meeting held on 16 January 2022**  |
|  | **The minutes of the meeting from 16 January 2022 were approved.** |
| **4.** | **Matters Arising** |
|  | There were none. |
| **5.** | **Chairman’s Announcements** |
|  | There were none. |
|  |  |
| **6.** | **County/District/Police Reports** |
|  | Councillor Silvester-Hall (LDC)Councillor Silvester-Hall update the Council on current consultations being run by LDC.She reported concerns had been raised regarding the development works on Copy Nook and the planning team were working with the developers to address this. She asked Councillors to keep her informed regarding any further problems on the site. |
| **7.** | **Planning Issues** |
|  | No items. |
| **8.** | **Community Governance Review** |
|  | Councillors discussed the Community Governance Review which was out for consultation from LDC.Councillors felt there was no need to alter the current boundary lines and were concerned that any changes may affect the viability of the Parish Council.**Resolved to ask Councillor King to draft a detailed response outlining the Council’s views. This would be shared by email then the Clerk would submit on behalf of the Parish when signed off by the chair/vice chair.****It was felt a separate response regarding the boundary commissions national consultation should also be submitted.** |
| **9.**  | **Community Events** |
|  | Councillors discussed the Queen’s jubilee. Councillor Greenway reported that she had been in contact with the care home, cricket club, Women’s Institute, Hammerwich Youth and Community Centre and local church. The PCSO had also agreed to attend planning meetings. She would update the Council with plans as they developed.It was noted that Councillor Ho had requested this item be added to the agenda. In his absence, this item would be added to the March agenda to enable further discussion.**Noted and resolved to add this item to the March agenda.** |
| **10.** | **Speedwatch** |
|  | Nothing to report this month. |
| **11.** | **Highways and Footpaths** |
|  | Finger PostsCouncillors discussed the tender documents received by Councillor King. Councillor King reported on the information he held about each company.Three tenders had been received. Councillors discussed the merits and disadvantages of each.**Resolved to** 1. **accept the tender from Landmark for the finger posts, and to ask the Clerk to contact them to inform them they had been accepted;**
2. **Ask Councillor King to thank the other suppliers for their time.**

Maintenance of Speed Indicator Devices (SID)Councillors discussed the SID on Highfield Road which wasn’t working correctly. Councillor Taylor had informed the Council that she had arranged a solution with the supplier. The Council were happy with this solution**Resolved to ask Councillor Taylor to proceed with the repair of the SID with the assistance of the supplier and her husband who****was a qualified electrician.**Hospital Road SIDCouncillor King set out the case for a secondary SID on Hospital Road. Councillors noted that to move the existing SID would be a much cheaper option but that there were advantages and disadvantages to doing this. **Resolved to revisit this discussion in the 2022-23 financial year**Road Islands bottom of Church Lane and Pingle Lane Councillors reported the poor state of the small islands at the bottom of Church Lane and Pingle Lane.The Council had approached various voluntary groups and gardeners to tackle the overgrown islands but had been unable to find anyone willing to tackle them due to safety concerns in the middle of the road.**Resolved to ask the Clerk to ask LDC officers to tidy up the Islands.** |
| **12.** | **Parks and Open Spaces**Tree maintenance Oakfield Park |
|  | Councillors noted LDC was going to quote for maintenance works on trees around Oakfield Park.**Noted**Oakfield ParkAnti-social behaviour at Oakfield Park had been reported to Councillors occasionally but was not being reported to the Police on a regular basis.Some Councillors had met with the PCSO on site. It had been suggested that Collis’ Wall could be covered by professional street art to deter graffiti.Councillor Greenway was continuing to explore the cost of benches for the park.**Resolved to ask Councillor Greenway to explore cost of standard park benches and approach Collis to see if they would allow street art on their wall.****Councillor Ennis would try find a contact for a professional street artist and share this with Councillor Greenway.** |
| **13.** | **Correspondence Report** |
|  | The Clerk reported on correspondence received and sent since the last meeting.**Noted**  |
|  |  |
| **14.** | **Accounts for Payment** The statements for the Business Current Account and Savings Account as at 07 January 2022 were £48,258.51 and £8,289.42 respectively.Councillors are asked to approve the following accounts for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Cost | VAT | Invoice No | Cheque Number |
| Clerk’s Wages February | £533.70  | - | 11 | Paid by SO 15/02 |
| E Bird Expenses (Zoom Payment) | £14.39 | - | - | 101258 |
| Information Commissioner | £40 | - | - | 101259 |
| WI Hall | £73.50 | - | - | 101260 |

The Parish Council are asked to note the following income:

|  |  |  |
| --- | --- | --- |
| Source | Amount | Reference |
| No Income to report |  |  |

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|  | **The accounts for payment were approved** |
| **15.** | **Risk Register** |
|  | **Resolved to approve the Risk Register.** |
| **16.** | **Asset Register** |
|  |  |
|  | **Deferred to March Meeting.** |
| **17.** | **Public Participation** |
|  | No members of the public were in attendance. |
| **18.** | **Items for discussion at future meetings** |
|  | * Start time of HPC Meeting

**Noted** |

**19. London Bridge Planning – Private Item**

**Under s.1(2) of the 1960 Act the Council resolved that the press and public be excluded for Item 19 as it resolved that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

Councillors discussed plans to meet London Bridge Protocols

Meeting closed at 8.55pm