**Hammerwich Parish Council Minutes**

**18 May 2022**

**In attendance:**

Councillors Wasdell, Greenway, Place, Thurlow, Ennis, Taylor, Grundy, King, Smith and Mears

**Also in attendance:**

Councillor Smith from Staffordshire County Council (SCC)

Councillor Silvester-Hall from Lichfield District Council (LDC)

3 Members of the Public

**Clerk:**

Ellen Bird

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| **1.** | **Apologies for Absence** |
|  | Apologies were received and accepted from Councillor Ho. Councillor Smith apologised as she had to leave early.**Noted and accepted.** |
| **2.** | **Declarations of Interest** |
|  | Councillor Grundy declared her husband often worked with LDC contractors who provided services for the Parish Council.Councillors Mears and Thurlow declared an interest in the planning application at: Land At, Station Road, Hammerwich, Burntwood 21/00086/OUT**Noted** |
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| **3.** | **Appointment of Chairman 2022/23**Councillor Wasdell was nominated by Councillor King and seconded by Councillor Smith for Chairman for 2022/23. He accepted the nomination.Councillor Place was nominated by Councillor Ennis and seconded himself for Chairman for 2022/23. He accepted the nomination.The council voted for each candidate in turn.**Resolved to appoint Councillor Wasdell as Chairman for 2022/23** |
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| **4.** | **Appointment of Chairman 2022/23**Councillor Wasdell was nominated by Councillor King and seconded by Councillor Smith for Chairman for 2022/23. He accepted the nomination.Councillor Place was nominated by Councillor Ennis and seconded himself for Chairman for 2022/23. He accepted the nomination.The council voted for each candidate in turn.**Resolved to appoint Councillor Wasdell as Chairman for 2022/23****Resolve** |

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| **Appointment of Vice-Chair 2022/23**Councillor Place was nominated by Councillor Thurlow and seconded by Councillor Taylor for Vice-Chair for 2022/23. He accepted the nomination.Councillor Greenway was nominated by Councillor King and seconded by Councillor Grundy for Vice-Chair for 2022/23. She accepted the nomination.The council voted for each candidate in turn.**Resolved to appoint Councillor Greenway as Vice-Chair for 2022/23** |

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| **5.** | **Appointments to Outside Bodies 2022/23**Councillors discussed the appointments to outside bodies for 2022/23.**Resolved to make the following appointments****Crime Prevention Panel – Councillor Taylor****Ridgeway School Governor – Councillor Greenway****Youth and Community Centre – Councillor Thurlow** |
| **6.** | **Approval of Parish Council Minutes from the meeting held on 20 April 2022** |
|  | **The minutes of the meeting from 20 April 2022 were approved.**(Councillor J Smith left the meeting) |
| **7.** | **Matters Arising** |
|  | There were no matters arising. |
| **8.** | **Chairman’s Announcements** |
|  | There were none. |
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| **9.** | **County/District/Police Reports** |
|  | Councillor Silvester-HallCouncillor Silvester-Hall reported that 2 significant planning applications were currently going through LDC planning processes concerning Station Road and Spring Hill Cemetery.Councillors discussed how difficult it was to pass comment given the huge number of associated documents.She reported that new enforcement officers were now in place at LDC but that there were 200+ open enforcement cases.She said she was aware of residents’ concerns regarding the role out of LDC blue bag recycling scheme for cardboard.Councillor SmithCouncillor Smith reported that SCC would reiterate its position regarding the highways issues on the large planning applications.**Noted.** |
| **10.** | **Jubilee Planning** |
|  | Councillor Ho had resigned from Chairing the Jubilee Planning Committee. Councillor Greenway had agreed to take on this role.Plans were going well with weekly meetings being held to ensure everything was in place.It was agreed that Councillor mears would order the advertising banners and a cheque be raised at the June meeting.Arrangements for publicity, the raffle, competitions and group involvement were noted.**Noted with thanks** |
| **11.** | **Burntwood Dragons** |
|  | **Councillor greenway reported she continued to try to contact representatives at the club** |
| **12.** | **Planning Issues** |
|  | Spring Hill Cemetery**Councillors noted the update on this application**Land At, Station Road, Hammerwich, BurntwoodProposed Development: Appeal against refusal of planning application 21/00086/OUTCouncillors decided they had no comments at this stage**Noted**Monkey Puzzle Tree the RectoryCouncillors discussed a TPO on a Monkey Puzzle tree at the Rectory. It was believed the owners wished to remove the tree**Resolved to support the arboriculturist on this matter.** |
| **13.** | **Speedwatch/Speed Indicator Devices (SIDS)** |
|  | Councillor Taylor reported it appeared speeding around the SIDS had dropped by roughly 10mph following her latest speedwatch session.Positive feedback had been received from local residents.The Police and Community Support Officer had agreed to support future sessions. |
| **11.** | **Highways and Footpaths** |
|  | Finger PostsThe posts had now been received. The QR codes were ready and the process of installing them would begin shortly.Councillors discussed ideas about who might help install the posts.**Resolved to thank Councillor King for his work on this** |
| **15.** | **Parks and Open Spaces** |
|  | Oakfield Park BenchesThe benches were due to be delivered and Councillors discussed where they would be sited in the park.Oakfield Park Outdoor GymCouncillor Taylor continued to research what equipment was available and the process for applying for grants to purchase equipment for an outdoor gym**Resolved to ask Councillor Taylor to continue gathering information and to report back to a future meeting.**BinsCouncillors requested Hammerwich Parish Council be listed on the bins that had been ordered.**Resolved to ask the Clerk to inform LDC of this decision.**Noticeboards/Flag Poles**Resolved after brief discussion to pick these items up at a future meeting.** |
| **16.** | **Correspondence Report** |
|  | The Clerk reported on correspondence received and sent since the last meeting.**Noted**  |
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| **17.** | **Accounts for Payment**The statements for the Business Current Account and Savings Account as at 09.05.2022 were £60,101.98 and £8,289.63 respectively.Councillors are asked to approve the following accounts for payment:

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| --- | --- | --- | --- | --- |
|  | Cost | VAT | Invoice No | Cheque Number |
| Clerk’s Wages May 22 | £566.42  | - | 2 | £533.70 Paid by SO 15 of month£32.72 chq 101270 |
| WI Hall | £38.50 |  | 243 | 101271 |
| Councillor Ho Expenses – Jubliee | £240 | 40- | 1276707 | 101272 |
| G.E. Collis and Sons | £345.99 |  | H12 | 101273 |

The Parish Council are asked to note the following income:

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| --- | --- | --- |
| Source | Amount | Reference |
| LDC Precept received 19.04.22 | £25, 900 | 3669 |

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|  | **The accounts for payment were approved** |

**18. Standing Orders**

Councillors discussed the Standing Orders and agreed to amend the guillotine on length of

 meetings to 2 hours. If the business to be transacted was not complete after 2 hours,

 Councillors would vote to determine if an extension should take place and if so how long the

 extension would be for.

 **Resolved to approve the Standing Orders for 2022/23 subject to the above amendment.**

**19. Financial Regulations**

 **Resolved to approve the financial regulations**

**20. Risk Register**

 **Resolved to approve the Risk Register for 2022/23**

**21. Public Participation**

 Post Box in Hammerwich

 It was noted that the Post Box in the village had been stolen and a Parishioner asked what the

 Parish Council would do about this.

 **Resolved to ask the Clerk to write to enquire when a replacement would be put back.**

Blue Recycling Bags

 Parishioners reported several problems with the new bags.

The Chair informed those present this was the responsibility of LDC and all issues regarding the bags should be directed there.

Pavements Burntwood Road

A resident reported that the pavements on Burntwood Road remained uneven and dangerous.

**Resolved to ask Councillor Taylor to report them to SCC and the Clerk would share the report number with Councillor Smith to request that this be addressed.**

**16. Items for consideration at future meetings**

* Notice Boards on playing fields
* Flag pole
* Burntwood Dragons
* Councillor contact details on website

Meeting closed at 9.15pm

**Please note from May meeting meetings will commence at 7pm.**